



Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Cheryl George & Breinn Robert

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. The PTO works to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

Meeting Date: Wednesday, April 5, 2017, 6:30pm, NES Cafeteria

1. Welcome & Approval of Minutes

The minutes from the March 1, 2017 meeting will be distributed for approval

2. Co-Chair's Report

- a. Accepting credit/debit cards using Square
- b. Interest for Treasurer & Secretary position

3. Principal's Report

- a. See report from Megan Desmarais

4. Treasurer's Report

- a. See report

5. Teacher Requests

- a. Nolan Kitfield & Carolyn Baskowski, 4th Grade Teachers - \$129.90 for 2 USA vinyl/poly maps and bookmaking supplies
- b. Amy Tibbetts, 2nd Grade Teacher – 10-12 paperback books about amazing women in history (\$5-\$10 each)

6. Old Business

- a. Garden Club Grant not filed in time; will plan again next year

7. New Business

- a. Donation towards sign for crosswalk in front of school

8. Fundraisers

- a. Produce Sale – Friday, April 14th
- b. Hanging Flower Baskets – from Five Acre Farm

9. Events

- a. Bingo Night report
- b. State of Our Town Spaghetti Dinner – Saturday, April 8th; doors open at 4:30pm, dinner 5-6pm, presentation begins at 6:00pm; childcare will be available
- c. Spring Carnival & Fun Run – Saturday, May 13th; have had 2 planning meetings (see attached memo)
- d. Teacher & Staff Appreciation Week
- e. Community Tag Sale

10. Enrichment Programs

- a. Ed the Wizard – Wednesday, May 31st

11. Playground Report

- a. Schedule next meeting

Next Meeting

Wednesday, May 3, 2017, 6:30pm, NES Library