



Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Cheryl George & Breinn Robert

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. The PTO works to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

Meeting Date: Wednesday, May 3, 2017, 6:30pm, NES Library

1. Welcome & Approval of Minutes

The minutes from the April 5, 2017 meeting will be distributed for approval

2. Co-Chair's Report

- a. Donation received
- b. Interest in Treasurer & Secretary position for next school year

3. Principal's Report

- a. Report from Megan Desmarais

4. Treasurer's Report

- a. Budget Report from Nolan Kitfield

5. Teacher Requests

- a. none

6. Old Business

- a. Crosswalk sign update

7. New Business

- a. 6th grade graduation & end of year celebration

8. Fundraisers

- a. Hanging Flower Baskets
- b. Produce Sale report

9. Events

- a. Spring Carnival & Fun Run – Saturday, May 13th
- b. Community Tag Sale – Saturday, June 3rd

10. Enrichment Programs

- a. Ed the Wizard – Wednesday, May 31st

11. Playground Report

- a. Next meeting TBD
- b. Sandbox

Next Meeting

Wednesday, June 7, 2017, 6:30pm, NES Library