



Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Lara Dubin & Cheryl George

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. We work to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

Meeting Date: Thursday, March 10th, 6:30pm, NES Library

1. Welcome

2. Approval of Minutes

The minutes from the February 11, 2016 meeting will be distributed for approval

3. Co-Chair's Report

- a. In the spirit of improving communication, the PTO will start including School Committee Meeting info, and other info pertinent to the school, in our emails and newsletters
- b. School Resource Officer
- c. ST-2 Form received – will allow the PTO to make purchases without paying state sales tax
- d. This is Lara's final year as Co-Chair. Looking for someone to volunteer to help with this position.

4. Principal's Report

- a. News & Information about the school
- b. Questions for Mr. King

5. Treasurer's Report

- a. See budget reports

6. Teacher Requests

- a. Staff Room – would like a new Hot Pot (makes hot water for tea, etc.), approx. \$15
- b. Nurse Kristen Whittle – requesting \$59.32 to purchase 6 books (The Care & Keeping of You, \$6.72 each, she currently has 10) for the 4th grade girls and 19 deodorants for the 5th grade boys

7. Fundraisers

- a. Wine & Canvas – profit was \$350, received good feedback from those in attendance
- b. Family Bingo Night – Friday, March 11th, 6:00pm, Gym, in need of prizes and food for the refreshments table
- c. Hubie's Restaurant Fundraiser – Thursday, March 24th, 6-10pm, Hubie's will donate 10% of all food sales to the PTO
- d. Hanging Baskets from Five Acre Farm – sell in April, deliver before Mother's Day; our cost is \$13.25 - \$15.25, sell for \$20?
- e. Spring Carnival & Fun Run – Saturday, May 14th, will start planning last week in March
- f. Box Tops – Winter Contest Winner is 2nd Grade, box tops do expire and we cannot send in the expired box tops, Spring Contest has begun (March-May)

8. Events

- a. Reading Challenge – March 17 – April 14, How many books can NES read? Prizes for kids?
- b. Teacher Appreciation Week, May 2-6

9. Enrichment Programs

- a. Dr. Seuss Magic Show "The Magic of Books" – Thursday, March 17th, 10:00am, all school assembly
- b. Crime Scene Science – Wednesday, April 13th, 9:30am Pre-K – 2, 10:30am 3 – 6
- c. Both programs sponsored by the PTO and the Northfield Cultural Council

10. Playground Report

- a. Meeting planned for next week - Wednesday, March 16th at 6:30pm, NES Library
- b. Design for new playground is almost complete
- c. Working on fundraising - Golf Tournament planned for June 25th at Northfield Golf Course; pennies for the playground
- d. Gardens – working with Pre-K and Ms. Edwards 2nd grade to plan garden projects for spring

11. New Business

- a. April 27th is Administrative Professional's Day - \$35 in the budget
- b. May 6th is Nurses Day - \$35 in budget

Next Meeting

Thursday, April 14th, 6:30pm, NES Library