

NES PTO MEETING MINUTES

Northfield Elementary School PTO Meeting Minutes

November 4, 2014

The meeting was called to order by Lara Dubin, Chair at 6:40pm.

In attendance

Lara Dubin, Nolan Kitfield, Cheryl George, Kelly Gagnon, Missy Kalinowski, Jennifer Chabott, Stacy Quinn, Deb Potee

Movie Day

- Online poll results - 37 votes; *Night at the Museum* = 68%; (other movies available are *Annie* and *Paddington*); Monday was more popular than Saturday
- The PTO will earn \$5 per person (cost of ticket); The Garden earns profit from concessions
- All agreed movie will be *Night at the Museum* on Monday, December 29th

Playground Report

- Mulch delivered and spread; \$22/yard (\$572 total); School will pay for total
- Big Kids swings need to be raised (too low with new mulch)
- Fire Truck structure has been picked up and being stored at Cheryl George's house; will be painted over the winter and installed in the spring
- Arbor for Fairy Garden entrance - total about \$450 from Whitney Fence; Teachers donated \$150 (in honor of Ruth Gallagher); PTO to possibly donate about \$300??; Fairy Garden Rules? – email Mr. King and Teachers for input (about respecting property (fabric), phrase positively; big logs and stumps along with more material still needed
- Oak Tree will be planted tomorrow (November 5th) on playground in memory of Dr. Kenneth Gale Potee

Kringle Candle Sale

- Last year = \$2,491; This year = \$1,889; \$600 difference
- Easy fundraiser; was earlier this year; catalog this year was not as user friendly;
- Next time maybe include our own letter (instead of Kringle's letter) stating 40% of sales go to the school; online orders possible?

Treasurer's Report, Nolan Kitfield

- \$100 check from Northfield Garden Club for spring garden (to be put into playground account)
- Pumpkinfest profit – last year = \$176; this year = \$493; 770 total pumpkins at Pumpkinfest in Turners (176 pumpkins were from NES)
- Jay Loubris (6th grade teacher) wrote a letter to the PTO about the microwave in the teacher's room needing to be replaced; PTO to reimburse Mr. Loubris \$65 for purchase of new microwave

Teacher's Luncheon

- Notice sent home asking for donations of food

Cash Raffle

- Sell in December, draw in January; hoping to profit from sales at Holiday Fair and for holiday gifts

Maple Sales

- Brochure and order forms going home tomorrow (November 5th)

Holly Berry Fair

- Saturday, December 6th 9:00am – 2:00pm, NES cafeteria and gym; Lara will coordinate classroom raffle baskets (sent email to Teachers about theme ideas); 'keeping it local' basket an all school basket??
- Pre-K parents will spearhead the food booth; in process of soliciting food donations
- Combine food booth profit with raffle basket profit?? (All profits would go to Teachers); discussion about maybe putting a form in with the Teacher's check asking them to let PTO know what they purchased with the money so as to include it in the next newsletter

New Business

- Room Parent??; need a job description; one per grade or classroom??; could all be done remotely/thru email, may not have to attend meeting
- New message board sign?? Old sign falling apart; will check online for prices
- CPC meeting Thursday, November 13th, Town Hall

Next Meeting

Tuesday, December 2nd, 6:30pm, NES Library

Meeting was adjourned at 8:55pm

Submitted by Cheryl George, Secretary