

# NES PTO MEETING MINUTES

## **Northfield Elementary School PTO Meeting Minutes**

Wednesday, January 4, 2017, NES Library

The meeting was called to order by Cheryl George at 6:30pm

**In attendance:** Cheryl George, Megan Desmarais, Missy Kalinowski, Nolan Kitfield, Carolyn Baskowski, Kelly Gagnon, Deb Potee, Lara Dubin

### **1. Welcome & Approval of Minutes**

The minutes from the December 7, 2016 meeting were distributed and approved

### **2. Co-Chair's Report**

- a. The PTO's three LLC grants were all approved
- b. The PTO received a "thank you" from Shannon Miner, 6th grade teacher, for the PTO's funding of the play the 6th graders performed in December

### **3. Principal's Report**

- a. See attached Principal's report submitted by Megan Desmarais
- b. Questions for Principal Desmarais:
  1. Lara asked for an update on Jay Loubris' absence (8-10 weeks); interviews will happen next week; STEM Rays classes will be on hold during his absence, but the sessions will be made up in the spring
  2. Cheryl asked if there is a plan yet regarding a cleared and shoveled path from the back parking lot to front of the school? (concerned regarding families forced to walk up the ramp/driveway and in the bus loop due to the snow) Much discussion about this issue; cannot have a shoveled path due to the grade/slope; decided that there will be no parking on either side of the "ramp" (driveway leading down into the back parking lot) to allow for people walking up the ramp and into the bus loop to the front of the school; the first four parking spaces in the front row will be designated for visitor parking to allow for parents dropping off or picking up and for those that are there for a short time during the day

### **4. Treasurer's Report**

- a. See attached Budget Report submitted by Nolan Kitfield

### **5. Teacher Requests**

- a. None

### **6. Old Business**

- a. Teacher request update for Jay Loubris, 6th grade teacher, regarding magazine subscriptions: Principal Desmarais checked in with Mr. Loubris, he is in the process of following up with families that haven't paid yet

### **7. New Business**

- a. Internet Safety Night - Chief Leighton will reach out to DA's office and other contacts to see if there are local contacts that would be able to do a presentation at the school free of charge; this presentation would be more of an informational wakeup call

### **8. Fundraisers**

- a. YTD fundraising total - almost \$11,000
- b. Wreaths report - \$353.34; sold some at Special Day in Northfield; about 9 wreaths left over with bows left over as well; Cheryl isn't sure about selling them next year; requires a lot of work and effort
- c. Produce Sale Report - both of the sales (Nov/Dec) did very well. Nolan will get some "Thank You" notes together and put in staff room for staff to sign for Cindy (the donor)
- d. Garden Cinema Movie Day report - \$945 profit, great turn out

- e. Skating Day report - \$370 (this money will be put towards the playground fund). There was an issue with NES PTO providing our own concessions because the regular FMC concessions guy showed up and felt like we stepped on his territory. In the future, for private events, concessions will not be provided by the PTO
- f. Hanging Flowers – sell in time for Mother’s Day

**9. Events**

- a. Family Movie Night - will be held on Saturday, January 21st, with a showing of “Zootopia”; 5:00pm concessions will open; 6:00pm the movie starts. Free admission and popcorn; will sell hot dogs, drinks, and other snacks
- b. Reading Challenge (March) - Cheryl still needs to contact Barnes and Noble and other possible donors; will discuss more in February
- c. Bingo Night (March, date TBD) - Sherri Haughey usually organizes this event; Cheryl will contact her
- d. Spring Carnival - will discuss in February
- e. Cheryl mentioned having a spaghetti supper before “The State of Our Town” meeting/dinner as another fundraiser, possibly in April? More discussion at February meeting
- f. Another Skating Day over February Vacation? On Monday Feb. 20th at 11am, President’s Day? Will there be a town Tubing day that week? Kelly will look into and get more info

**10. Enrichment Programs**

- a. Tom Ricardi, Birds of Prey - Wednesday, January 18th, 2017; 9:30am (Pre-K - 2), 10:30am (3-6)
- b. FIREPOND - Friday, February 17th, 9:30am, all school performance

**11. Playground Report**

- a. Next meeting Wednesday, January 25<sup>th</sup>, 7pm, library
- b. Golf Tournament – possible dates discussed (June, July, Fall?)
- c. Possible dates for the installation of the new swings were discussed (the week after school gets out?)

**Next Meeting**

Wednesday, February 1, 2017, 6:30pm, NES Library

Meeting was adjourned at 8:00pm

Submitted by Carolyn Baskowski, Secretary