

NES PTO MEETING MINUTES

Northfield Elementary School PTO Meeting Minutes

Wednesday, October 5, 2016

The meeting was called to order by Cheryl George at 6:30pm

In attendance: Cheryl George, Breinn Robert, Megan Desmarais, Kelly Gagnon, Missy Kalinowski, Nolan Kitfield, Deb Potee, Carolyn Baskowski, Holly Stacy, and Lara Dubin

1. Welcome & Approval of Minutes

The minutes from the September 14th, 2016 meeting were distributed and approved.

2. Co-Chair's Report

- a. Breinn Robert has taken on the Co-Chair position and has been appointed by Cheryl George
- b. Some Bylaws were changed by Cheryl George. These were approved by those at the meeting; new bylaws will be posted on the PTO website
- c. Thank you from the Superintendent's Office and from Ellenjo Gries, 5th grade Teacher

3. Principal's Report

- a. See attached Principal's report. Megan is still looking for a community member and one more parent to join the School Council for this year. October 20th is the tentative date for the first meeting

4. Treasurer's Report

- a. See attached Budget Report

5. Teacher Requests

- a. New Grant Program for Teachers & Staff, see attached form (revised Teacher request form)
- b. Carolyn Baskowski and Nolan Kitfield submitted a request for a grant to fund a yearlong subscription to National Geographic Magazine for Kids for the fourth graders; approved

6. Old Business

- a. School Supplies - see attached list

7. New Business

- a. New PTO Banner design - 2 designs were handed out and one was decided on; Kelly will order

8. Fundraisers

- a. Fall Bulbs - Total profit = \$406 (online profit = \$162, paper orders profit = \$244)
- b. YTD total = \$1,336.49
- c. Cash Calendar Raffle - tickets sold during October, winners drawn in November
- d. Original Works - Theresa will coordinate this fundraiser, info to go home beginning of November
- e. Fundraising Committee Meeting - Wednesday, Oct. 12th, 6:30pm, NES Library

9. Events

- a. Fall Festival cancelled Oct. 1st due to rainy weather
- b. Scarecrow in the Park - Oct. 22&23, Cushman Park, Bernardston; PTO will have a booth selling cider, soup and 2 desserts; volunteers to run the booth will be needed (will use Volunteer Spot)
- c. Pumpkin Carving Night - Friday, Oct. 28th, 5:00-7:30pm; the PTO has pumpkins
- d. Pumpkinfest - Saturday, October 29th, 2-9pm (set-up starting at 11:00am); will need volunteers for pumpkin baked goods and help working booth

10. Enrichment Programs

- a. See attached list of programs that were discussed; other enrichment programs were discussed as well. The King Arthur's Flour Company does a program in schools where each child gets to make a loaf and give one; Fire Pond by Eveline MacDougall & Doug Reid (Northfield residents) are going to be asked by Cheryl to write their own LLC grant with some help from the PTO. The PTO voted for Ed the Wizard and Birds of Prey also.
- b. LCC Grants due Oct. 17th; Cheryl will submit these grants

11. Playground Report

- a. New Swings - asking the Town for funding at the December Special Town Meeting, meeting with the Finance Committee Oct 17, attended Selectboard meeting on Oct 4
- b. CPC (Community Preservation Committee) is looking for new members
- c. Next Playground meeting - Monday, October 24th

Next Meeting

Wednesday, November 2nd, 6:30pm, NES Library

Meeting was adjourned at 8:05pm

Submitted by Carolyn Baskowski