

# **NES PTO MEETING MINUTES**

## **Northfield Elementary School PTO Meeting Minutes**

February 1, 2017

The meeting was called to order by Cheryl George at 6:35pm

### **In attendance**

Cheryl George, Breinn Robert, Megan Desmarais, Nolan Kitfield, Missy Kalinowski, Kelly Gagnon, Bridget Hammond

#### **1. Approval of Minutes**

The minutes from the January 4, 2017, meeting were distributed and approved.

#### **2. Co-Chair's Report**

- a. This is Nolan's and Carolyn's last year in their position, therefore both the Treasurer and Secretary position will be open for next year; will post this in the newsletters and emails
- b. At next month's PTO meeting, Rich Fitzgerald and Jack Spanbauer from the Zoning Bylaws Revisions Committee will be our guests to present the revisions that will be voted on this May at Town Meeting
- c. Thank you to Megan for having the new 'No Parking' signs installed along the driveway into the back parking lot and for the visitor parking signs; parking and traffic flow is much improved; Megan stated Peter Blake installed the signs, thank you Peter
- d. Cheryl registered the school with the Boston Bruins School Assembly Program to possibly have NES be chosen to have a free enrichment program focused on promoting a healthy lifestyle. The Bruins players would visit the school and the school would receive a full set of Bauer Street Hockey equipment for the physical education department in addition to small gifts for each student. (Registration does not guarantee that NES will be chosen)

#### **3. Principal's Report**

- a. See attached report from Megan Desmarais

#### **4. Treasurer's Report**

- a. See attached budget report
- b. Nolan will pay The Recorder invoice for the Holiday Fair ad; Cheryl will email Denis from the Kiwanis again to request their half of the payment
- c. Raffle Permit purchased in November before Holiday Fair for \$10; Cheryl requested reimbursement
- d. Cheryl proposed the idea of the PTO accepting credit/debit cards using the square; positive feedback; Cheryl will look into further for more details and share at the next meeting

#### **5. Teacher Requests**

- a. Jane Geidel, 3<sup>rd</sup> Grade – approved a grant request for \$24 to purchase a packet of science units
- b. Jay Loubris, 6<sup>th</sup> Grade – update on request to help with the purchase of 2 magazine subscriptions that had been tabled since the December meeting; PTO requested that Mr. Loubris reach out to families that haven't paid the \$15 for their child; Mr. Loubris was able to collect from 2 families (\$30); new request is for \$143; much discussion; this request was approved and it was decided that \$85 would come from the 6<sup>th</sup> grade reimbursement fund and the remaining \$58 would come from the teacher grant fund; funding for magazine subscriptions has been added to the preliminary school budget for next year, but not guaranteed; more discussion about how to fund these subscriptions will happen at a future meeting

#### **6. Fundraisers**

- a. Family Bingo Night – Friday, March 10<sup>th</sup>; doors and concessions open at 5:30pm; games start at 6:00pm; will need items for prizes and baked goods
- b. Possibly produce sale in February before vacation; more info to come
- c. Hanging Flower Baskets – from Five Acre Farm; flyer to go home before April vacation; orders due May 1<sup>st</sup>; delivery Friday, May 12<sup>th</sup> (in time for Mother's Day); will order extra to sell on the 12<sup>th</sup> and Carnival
- d. Spring Carnival & Fun Run – Saturday, May 13<sup>th</sup>; Fun Run will start at 9:00am, Robin McKeon will coordinate, will be looking for 1 or 2 people that would like to take on the task of coordinating the Fun Run as Robin only has two years left, will post more info about this opportunity in newsletters/emails/Facebook; Carnival will begin after run; Carnival Planning meeting TBD

## 7. Events

- a. Family Movie Night Report – low attendance compared to previous years (maybe movie choice?); made \$70 on concessions; movie license cost \$170; discussion about possibly having a family dance night instead of movie night next year
- b. Internet Safety Awareness Night – detective from the NH Task Force is willing to come to NES to do a presentation; School Resource Officer Igor Komerzan and Chief Leighton would like to be involved; this would be an adults only event; discussion about whether to offer childcare, because of the sensitive nature of this presentation, it was decided not to have children present in the building; several possibly dates chosen; final date in February or March TDB
- c. Reading Challenge – will take place March 1-31 in coordination with National Reading Month and Read Across America Day; last year NES read 339 books, will try to beat last year's record; will "build" the "bookshelf" in the main stairway of the school; Cheryl looking into possible sponsorship for this event
- d. "State of Our Town" Dinner, a spaghetti supper hosted by the NES PTO – Saturday, April 8<sup>th</sup>, doors open at 4:30pm, dinner 5-6pm, presentation begin at 6:00pm; boards/committees/departments/organizations/clubs from Town will be invited to present/share about their group; Cheryl attended the Selectboard meeting on January 24<sup>th</sup>, they are very supportive of this event; Cheryl will contact the Town Administrator for further planning; discussion about offering childcare during this event, thought to be a good idea, Megan will reach out to PVRS to get a NHS contact for student volunteers

## 8. Enrichment Programs

- a. Tom Ricardi, Birds of Prey was held on Friday, January 27<sup>th</sup>; wonderful program, children seemed very engaged; lots of positive feedback about this program; Cheryl will submit reimbursement form to the Northfield Cultural Council (Cost \$525 - \$300 grant = \$225 total PTO cost)
- b. Fire Pond (musical performance) – Friday, February 17<sup>th</sup>, 9:30am, all school assembly (\$350-\$100 grant)
- c. Ed the Wizard – March (date TBD)

## 9. Playground Report

- a. Meeting held January 25<sup>th</sup> – Swing for the Kids Golf Tournament will be held Saturday, June 24<sup>th</sup> at the Northfield Golf Course; new swings to be installed sometime this summer after school is out (exact date TBD); Lara writing to Snow's about musical circle project; gardens
- b. Next Playground Committee Meeting – Monday, February 13<sup>th</sup>, 7:00pm, NES Library

## Next Meeting

Wednesday, March 1, 2017 at 6:30pm, NES library

Meeting was adjourned at 8:05pm

Submitted by Cheryl George, Co-Chair