

# **NES PTO MEETING MINUTES**

## **Northfield Elementary School PTO Meeting Minutes**

Wednesday, June 7, 2017, NES Library

The meeting was called to order by Cheryl George at 6:40pm

**In attendance: Cheryl George, Breinn Robert, Megan Desmarais, Missy Kalinowski, Nolan Kitfield, Carolyn Baskowski, Lisa Wheeler, Stacy Bond, Kelly Gagnon,**

### **1. Welcome & Approval of Minutes**

- a. The minutes from the May 3, 2017 meeting were distributed and approved

### **2. Co-Chair's Report**

- a. Planters installed in front of school and flowers planted
- b. Holly Stacy was officially voted in as PTO Treasurer for the next two years
- c. Informal get-together for July at Cameron's Winery, date TBD
- d. Set August & September meeting dates - Wednesday, August 23rd at 6:30pm in NES Library. First meeting of school year will be held on Wednesday, September 13th.
- e. Fundraising Meeting date TBD (July) - meeting to be held in meeting room at Dickinson Library
- f. NES Parent Exchange Facebook Group – change name to NES Family Connection(s), informational group for families to share events, and ask questions about NES (strictly informational)
- g. Ice cream social on Saturday, August 26th from 1pm-3pm; Rain date is August 27th
- h. School supplies request list has been emailed to teachers
- I Thanks yous: from Staff and Amy Tibbetts to PTO for Teacher Appreciation Lunch, from Bridget for Secretary's Day, and from the 4th graders

### **3. Principal's Report**

- a. see attached report from Megan Desmarais

### **4. Treasurer's Report**

- a. See attached Budget Report submitted by Nolan Kitfield
- b. Digital PTO - \$50 credit
- c. Flowers/mulch for front of school - \$128.49, special projects line item
- d. Pretzel rods at The Community Tag Sale didn't sell well; need to figure out which line item to take from.
- e. Bus Driver Appreciation - \$10 Mims gift certificate for each driver
- f. Nurse Appreciation - the PTO will give Kristen a Mims gift certificate; discussion about Teacher Appreciation week be changed to Staff Appreciation Week (which would combine Secretary and Nurse) next year so all staff feel included.

### **5. Teacher Requests**

- a. Lynette Snedeker, Band/Instrumental Teacher - \$225 to repair clarinets; PTO approved this request
- b. Amy Tibbetts, 2nd grade - \$33.39 for gardening supplies; The PTO approved this request
- c. Emily Arena, 5th grade teacher - \$70.00 for curriculum enhancement material through Teacher-Pay-Teachers. PTO approved
- d. Kitchen - \$9.52 for oven mitts (requests submitted by Co-Chairs). PTO approved

### **6. Old Business-**

- a. Nameplates - color blue, just the names on one, grade level on another. Cheryl will look into cost

## **7. New Business**

- a. Renting out PTO tables for \$5 each. Free for NES staff. PTO agreed to do this.
- b. Tablecloths - round, \$8.97 (10); rectangle, \$10.06 (6); approx. \$150 (to be taken out of supplies or Special projects?). PTO agreed to do this.
- c. Garden Projects (\$500-\$600) - Playground mulch for garden walkway, approx. \$400 for a truck load; 2x6x8 pressure treated boards, 12@\$6=\$72 (6th grade will build), will also need screws; Flowers, 3rd grade will plant, approx. \$30; small white fencing for meadow area. PTO approved this.
- d. Popsicles for field day - firecracker popsicles. Megan Desmarais will give it to Nurse Kristen to check for allergies, to ensure that all the children can have one.

## **8. Fundraisers**

- a. Hanging Flower Baskets - raised just under \$700
- b. Box Tops - final collection date will be on June 16th. The winner will be announced on June 19th.

## **9. Events**

- a. Spring Carnival & Fun Run report - Raised approx. \$500 profit
- b. Tag Sale report - very successful, 16 families participated; raised approx. \$100 profit
- c. Golf Tournament - Saturday, June 24th - golfers and sponsors needed
- d. Holiday Fair - traditionally first Saturday in December - Unitarian Church considering changing date, Trinitarian Church has already changed their date to the first Saturday in November. PTO in favor of keeping it on first Saturday of December
- e. 6th Grade Graduation - 3 sheet cakes (\$120 or so), Lemonade, Iced Tea, and Water, Flowers

## **10. Enrichment Programs**

- a. Ed the Wizard - performances were May 31st; will submit LCC Grant reimbursement request
- b. Techsploration - a program that Missy has hear about (will discuss programs in September)
- c. Survey sent to all staff - will discuss next year's programs in September, vote in October

## **11. Playground Report**

- a. Swings - install this summer, date TBD; will talk to Tom Walker, Town Highway Superintendent to see if they are available to help install
- b. Sandbox - Lane's will donate sand for little kid's sand area, need small dump truck

## **Next Meeting**

Meeting was adjourned at 7:55pm

Submitted by Carolyn Baskowski, Secretary