



## Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Lara Dubin & Cheryl George

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

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The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. We work to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

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### Meeting Date: Thursday, January 14th , 6:30pm, NES Library

#### 1. Welcome

#### 2. Approval of Minutes

The minutes from the December 10, 2015 meeting will be distributed for approval

#### 3. Co-Chair's Report

- a. Lara and Cheryl will be attending the PTO Today Expo in Hartford, CT on Tuesday, March 15
- b. We have received many Thank you's and info about how the Teachers are using their funds from the Holiday Fair Raffle Baskets

#### 4. Principal's Report

- a. News and Info
- b. Questions for the Principal

#### 5. Treasurer's Report

- a. Budget update
- b. Year-to-date fundraising totals

#### 6. Teacher Requests

- a. Tony Streeter, custodian, has requested "a new gate for the playground, to make it safe for the kids. The one out there is not adequate."
- b. Hope Phalen, Art Teacher, requesting supplies for her art room, \$197.13 (paint, sharpies, staplers, etc.)

#### 7. Fundraising

- a. Movie Day (at the Garden Cinema) Report – Our profit is \$945 (best year yet), movie was Alvin & The Chipmunks: The Road Chip; majority of the tickets were sold at the door to non-NES people (they heard of our event through Facebook)
- b. Box Tops - we have received our December payout check from Box Tops for \$1,208.90 (March 4<sup>th</sup> – November 2<sup>nd</sup>); did not collect during December due to the Holiday Break, next collection Friday, January 29<sup>th</sup>, Winter Contest is Dec - Feb
- c. Final Check from Meadow Farms profit - received \$529.30 (online profit)
- d. Read-A-Thon – March
- e. Hanging Baskets – sell in time for Mother's Day?

#### 8. Events

- a. Family Movie Night – Saturday, January 30<sup>th</sup>, 5:00pm dinner/pizza, 6:00pm movie, Minions or Inside Out?, concession stand?
- b. Bingo Night – Friday, March 11<sup>th</sup>?
- c. Spring Carnival & Fun Run – May 14<sup>th</sup>?
- d. Pumpkinfest date changed to October 29<sup>th</sup>

**9. Enrichment Programs**

- a. Dr. Suess Magic Show – Thur. March 17<sup>th</sup> or Wed. March 23<sup>rd</sup>?
- b. Crime Scene Science – April

**10. Playground Report**

- a. Next Playground Meeting – Thursday, January 21<sup>st</sup>, 6:00pm, NES Library

**11. Old Business**

- a. Labels for Education – program needs attention and possibly a new coordinator

**12. New Business**

**Next Meeting** Thursday, February 11<sup>th</sup>, 6:30pm, NES Library