

NES PTO MEETING MINUTES

Northfield Elementary School PTO Meeting Minutes

Thursday, March 10, 2016 NES Library

The meeting was called to order by Cheryl George at 6:40 pm

1. In attendance

Lara Dubin, Cheryl George, Nolan Kitfield, and Deb Potee

2. Approval of Minutes

The minutes from the February 11, 2016 meeting were distributed and approved.

3. Co-Chair's Report

- a. In the spirit of improving communication, the PTO will start including School Committee info and other info pertinent to the school in the PTO emails and newsletters
- b. Cheryl shared information received from Chief Leighton about a School Resource Officer
- c. The PTO has received their official ST-2 form which will allow the PTO to make purchases without paying state sales tax
- d. Reminder that this is Lara's final year as Co-Chair and we are actively looking for someone to Co-Chair with Cheryl starting in the fall

4. Principal's Report – Tom King was not in attendance

5. Treasurer's Report

- a. see attached budget reports

6. Teacher Requests

- a. A request was made for a new Hot Pot for the Teacher's room for making hot water for tea, etc. The cost would be approximately \$15 and was approved.
- b. Nurse Kristen Whittle requested \$59.32 to purchase 6 books (The Care & Keeping of You) for the 4th grade girls and 19 deodorants for the 5th grade boys. This request was approved.

7. Fundraising

- a. Wine & Canvas – profit was \$350, received good feedback from those in attendance
- b. Family Bingo Night – Friday, March 11th, 6:00pm, Gym, in need of prizes and food for the refreshments table
- c. Hubie's Restaurant Fundraiser – Thursday, March 24th, 6-10pm, Hubie's will donate 10% of all food sales to the PTO
- d. Hanging Baskets from Five Acre Farm – sell in April, deliver before Mother's Day; our cost is \$13.25 - \$15.25, decided to sell them for \$20
- e. Spring Carnival & Fun Run – Saturday, May 14th, will start planning last week in March
- f. Box Tops – Winter Contest Winner is 2nd Grade, box tops do expire and we cannot send in the expired box tops, Spring Contest has begun (March-May)

8. Events

- a. Reading Challenge – March 17 – April 14, How many books can NES read? Deb Potee & Cheryl George created a "bookshelf" on the wall in the front stairwell for students to place their "books" on
- b. Teacher Appreciation Week, May 2-6, will check in with Theresa Tsipenyuk about plans & needs

9. Enrichment Programs

- a. Tommy James, Dr. Suess Magic Show – has been scheduled for Thursday, March 17th, 10:00am, Pre-K-6.
- b. Crime Scene Science – has been scheduled for Wednesday, April 13th, 9:30am Pre-K-2, 10:30am 3-6

10. Playground Report

- a. Meeting planned for next week - Wednesday, March 16th at 6:30pm, NES Library
- b. Design for new playground is almost complete
- c. Working on fundraising - Golf Tournament planned for June 25th at Northfield Golf Course; pennies for the playground
- d. Gardens – working with Pre-K and Ms. Edwards 2nd grade to plan garden projects for spring

11. New Business

- a. April 27th is Administrative Professional's Day - \$35 in the budget
- b. May 6th is Nurses Day - \$35 in budget

Next Meeting

Thursday, April 14th, 6:30pm, NES Library (note: Lara Dubin, Co-Chair, will be unable to attend this meeting)

Meeting was adjourned at 8:00pm

Submitted by Lara Dubin, Co-Chair