



## Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Lara Dubin & Cheryl George

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

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The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. We work to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

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### Meeting Date: Thursday, June 9th, 7:00pm, NES Library

#### 1. Welcome

#### 2. Approval of Minutes

The minutes from the May 12, 2016 meeting will be distributed for approval

#### 3. Co-Chair's Report

- a. Thank yous from Kindergarten, 5<sup>th</sup> Grade, Teachers & Staff and Nurse Kristen
- b. Loaning out tables for use at benefits, loaned them to Sue Wood last weekend
- c. Purchasing a flash drive for more storage of PTO documents
- d. Making additions to the Bylaws – proxy vote, spending unbudgeted money, adding one more year to positions
- e. Will be holding a (informal) July meeting

#### 4. Principal's Report

- a. News about the school
- b. Questions for Mr. King

#### 5. Treasurer's Report

- a. See budget reports
- b. Reimbursement form – use a form to keep track of spending and streamline reimbursements

#### 6. Teacher Requests

- a. Kim Wallach - Music room carpet (\$850-\$900)

#### 7. Fundraisers

- a. Carnival – \$1,331.07
- b. Tag Sale – 13 vendors participated, profit \$76.65, sold 1 tumbler and 2 t-shirts, 3 magnets
- c. Concessions at Baseball games – made about \$515 so far, profit around \$300-\$350?, playoffs start Friday, June 10<sup>th</sup>
- d. Fundraising Committee Meeting was held on May 24<sup>th</sup>
- e. Fundraising Survey

#### 8. Events

- a. 6<sup>th</sup> Grade Graduation – Monday, June 13<sup>th</sup>, 5:30pm, PTO will provide cake & drinks
- b. Golf Tournament – June 25<sup>th</sup>, Northfield Golf Course, golfers needed
- c. Ice Cream Social – Saturday, August 27<sup>th</sup>, 1-3pm (raindate 28<sup>th</sup>)
- d. Pumpkinfest – Saturday, October 29<sup>th</sup>, received registration form in the mail (\$75 fee)

## **9. Enrichment Programs**

- a. Will be looking into programs for next year, suggestions?

## **10. Playground Report**

- a. Mulch to be delivered tomorrow – proxy vote
- b. Projects for this summer – Fire Truck, Shed (trimming trees), templates, Stump Walk, Sandboxes (add and fluff, toys), Rope walk?, Musical Instruments?

## **11. Old Business**

- a. School Supplies – update

## **12. New Business**

- a. Request from 6<sup>th</sup> Grade parents about yearbook
- b. Amerigas School Days Program – “free cash” program, collect propane receipts, can receive up to \$2,000 per year (for every gallon, we would earn \$.02)
- c. Farmer’s Market – NES merchandise (magnets, tumblers, t-shirts), info about the PTO and what we do, Box Tops info, big raffle prize, suggestions?
- d. State of the Town Breakfast, or Dinner

## **Next Meeting**

In July, TBA