



Northfield Elementary School PTO Meeting Agenda

Co-Chairs: Cheryl George & Breinn Robert

Treasurer: Nolan Kitfield

Secretary: Carolyn Baskowski

The Northfield Elementary School Parent-Teacher Organization is an incorporated, non-profit, 501(c)(3) tax-exempt organization that works to enrich the educational experience for the school community. The PTO works to accomplish this by aiding the Principal and Teachers, by assisting with funding for classroom supplies, school enrichment programs, field trips and activities, and by providing special events to help engage families and build a strong school community.

Meeting Date: Wednesday, December 7th, 6:30pm, NES Cafeteria

1. Welcome & Approval of Minutes

The minutes from the November 2, 2016 meeting will be distributed for approval

2. Co-Chair's Report

- a. The PTO's request for \$10,000 for new swings was approved at the Special Town Meeting
- b. A very successful fall with events and fundraising
- c. Cheryl & Breinn attended the Internet Safety Night at Hinsdale Elementary School on November 29th
- d. Thank you card from the Teachers & Staff

3. Principal's Report

- a. News about the school from Megan Desmarais
- b. Questions for Principal Desmarais

4. Treasurer's Report

- a. See budget report

5. Teacher Requests

- a. Shannon Miner, 6th grade Teacher - \$99.95 grant request for 6th grade play
- b. Margie Babbitt, Title I Tutor - \$24.15 grant request for a math expressions manual
- c. Jay Loubris, 6th grade Teacher - \$173.07 grant request for magazine subscriptions
- d. Amy Tibbetts, 2nd grade Teacher - \$11.10 for an entomology study

6. Old Business

- a. Northfield Fall Festival/Pumpkin Festival – hope to form a committee in the spring
- b. Concessions at basketball games

7. New Business

- a. State of our Town dinner (spaghetti supper)
- b. Rich Fitzgerald (Planning Board Chair) & Jack Spanbauer (Selectboard Member) from the Zoning Revisions Committee will attend a future PTO meeting to share info about the zoning revisions

8. Fundraisers

- a. YTD total = \$8,711.88 (see attached report)
- b. Holiday Fair – Baskets, \$2,089; Food, \$454.27
- c. Wreaths – \$213.34, sell during Special Day at Library?
- d. Produce Sale – Thurs, Dec. 22?
- e. Garden Cinema Movie Day – Tues, Dec. 27th, 9:30am, "Sing", pre-order tickets?
- f. Skating Day – Mon, Dec. 2nd, 11am-12pm, concessions? lunch option?

9. Events

- a. Family Movie Night in January

10. Enrichment Programs

- a. Tom Ricardi – January
- b. FIREPOND – Friday, February 17th, 9:30am, 45 minute performance

11. Playground Report

- a. Start planning for swings install and golf tournament
- b. Next Playground Committee meeting Jan. or Feb.

Next Meeting

Wednesday, January 4, 2017, 6:30pm, NES Library